



Lee County Board Meeting Minutes

Lee County, Illinois

10/17/2024 6:00 PMCDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order October 17, 2024, at 6:01 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon IL.

II. Pledge of Allegiance:

Chairman Olson led the Pledge of Allegiance

III. Invocation - Pastor Michael Cole - Worship Center Dixon

In Pastor Michael Cole's absent Tim Bivins led the board in an invocation.

IV. Roll Call:

Clerk Petersen called to roll. Members physically present were: Chairman Olson, Bivins, Dallas, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Schielein, Shippert, Skrogstad, White and Zeman. Present via zoom: Akre. Absent: Book, Huss, Pearson and Wilson.

V. Announcements:

A. Please mute or turn off cell phones

B. Life Saving Award to Lee County Deputy Kyle Kellen and Amboy PD Officer Tom Lehman

Sheriff Whelan presented a video and lifesaving awards to Lee County Kyle Kellen and Amboy PD Officer Tom Lehman for their life saving efforts in Amboy at the Last Alarm.

VI. Approval of Board Minutes: September 19, 2024 Regular County Board Meeting

One minor change found in the minutes for September 19, 2024. In the section with Tom Demmer's report, **Karen Road should be Caron Ct. Entertain a motion to approve the changes. Moved** by Mr. Kitson. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

VII. Monthly Resolutions: Joseph Meyer Resolutions (Roll Call) - 9 (Nine)

Motion to approve all 9 (nine) resolutions at one time. Moved by Mr. Hudson. **Second** by Mr. White. **Motion carried** unanimously by voice vote.

Motion to approve Resolution #2024-10-001, #2024-10-002, #2024-10-003, #2024-10-004, #2024-10-005, #2024-10-006, #2024-10-007, #2024-10-008 and #2024-10-009 all Joseph Meyer Parcels. Moved by Ms. Naylor. **Second** by Mr. Koppien. **Motion carried** unanimously by voice vote.

A. Resolution: Joseph Meyer Parcel #02-15-15-357-015

B. Resolution: Joseph Meyer Parcel #15-07-15-206-008

C. Resolution: Joseph Meyer Parcel #15-07-15-256-026

D. Resolution: Joseph Meyer Parcel #13-21-12-206-016

- E. Resolution: Joseph Meyer Parcel #19-22-07-302-028
- F. Resolution: Joseph Meyer Parcel #13-21-01-304-032
- G. Resolution: Joseph Meyer Parcel #13-21-02-327-018
- H. Resolution: Joseph Meyer Parcel #13-21-11-127-010
- I. Resolution: Joseph Meyer Parcel #13-21-11-176-022

VIII. Zoning and Planning

- A. Monthly Report and Minutes
- B. Petitions Going To the Zoning Board of Appeals: 3 Petition
 - 1. Petition No. 24-P-1631 by Sanjay Desai, who is in process of purchasing a portion of certain real property currently identified as PIN #11-16-31-100-015.

Motion to move Petition No. 24-P-1631 to the Zoning Board of Appeals. **Moved** by Mr. Freil. **Second** by Mr. Schielein. **Motion carried** unanimously by voice vote.
 - 2. Petition No. 24-P-1632 by Jeffrey A. Lewis as owner of certain real property identified as PIN #07-02-17-252-015.

Motion to move Petition No. 24-P-1632 to the Zoning Board of Appeals. **Moved** by Mr. Freil. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.
 - 3. Petition No. 24-P-1633 by Anthony and Lisa Winstead as owners of certain real property identified as PIN #12-14-17-300-001.

Motion to move Petition No. 24-P-1633 to the Zoning Board of Appeals. **Moved** by Mr. Gascoigne. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.
- C. Petitions Going To the Planning Commission: None
- D. Petitions Coming From the Zoning Board of Appeals: 1 Petition
 - 1. Resolution for Petition No. 24-P-1628 by Jacob Lytle and Emma Lytle, owners of real property known as PIN #14-09-05-300-012

Motion to approve Resolution #2024-10-010 Petition 24-P-1628 Jacob and Emma Lytle. **Moved** by Mr. Schielein. **Second** by Ms. Shippert. **Motion carried** unanimously by voice vote.
- E. Petitions Coming From the Planning Commission: None

IX. Administrator Monthly Update and Board Member Comments

Administrator Englund wanted to thank all that were involved in the Budget and Levy process, gave an update on the Broadband breakthrough.

Ms. Shippert asked questions about South Dixon Solar and the criteria and determination of their 3 year mark that deemed them substantially underway. State Attorney Boonstra made comments that he can prepare a memo on the criteria needed.

- X. Public Comments:
- None
- XI. County Organization Presentations/Updates:
- None
- XII. Reports of Standing Committees:
- A. County Services Committee: Jack Skrogstad, Chair
Mr. Skrogstad gave his report.
 - B. Public Safety and Court Services Committee: Mike Koppien, Chair
Mr. Koppien gave his report.
 - C. Facilities and Maintenance Committee: Tom Wilson, Chair
In Mr. Wilson's absence Mr. Friel gave the report
 - D. Claims Committee: Mike Zeman, Chair
Mr. Zeman gave his report. Total of 110 Claims were submitted and approved.
 - E. Finance Committee: Jim Schielein, Chair
Mr. Schielein gave his report.
 - F. Executive Committee: Bob Olson, Chair
Chairman Olson stated minutes are in the agenda packet.
- XIII. Reports of Other Committees or Appointments
- A. Board of Health: Katie White, Liaison
Ms. White gave updates no meeting.
 - B. 911 Board: Keane Hudson, Liaison
Mr. Hudson gave his report.
 - C. Tri-County Opportunities Council: Reed Akre, Liaison
Mr. Akre stated minutes are in the packet.
 - D. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone: Angie Shippert, Liaison
Ms. Shippert gave her report.
 - E. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison
Mr. Akre was unable to attend the meeting. Administrator Englund gave a report.
 - F. Counties of Illinois Risk Management (CIRMA): Mike Zeman
Mr. Zeman had no meeting.

G. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson gave his report.

H. Illinois Association of County Board Members (IACBM): Mike Koppien

Mr. Koppien gave his report.

XIV. Unfinished Business:

None

XV. New Business:

A. Ordinance: Lee County Health Department Food Ordinance (hold over until November)

Motion to hold over the Ordinance for the Lee County Health Department Food Ordinance until the November Meeting. **Moved** by Mr. Koppien, **Second** by Ms. Naylor. Ms. White made comments about the Ordinance and the changes that were made to the Food Code to comply with the new State codes. **Motion carried** unanimously by voice vote.

B. Ordinance: 2024 (FY25) Levy (hold over until November)

Motion to hold over Ordinance 2024 (FY25) Levy. **Moved** by Mr. Kitson. **Second** by Ms. Naylor. Administrator Englund spoke about the Levy. Total request is \$9,439,552 Million which is \$680,172 or 7.77% more than last year. The increase is primarily due to, a significant increase in the estimated new property with an assessed value of \$45,000,000 Million. The county's proposed 2024 tax rate will be approximately \$0.8497 per hundred dollars of EAV, up from \$0.8228 in 2023. For a median price home valued at \$150,000 this would result in an annual estimated tax bill increase of \$11.82. Actual increase on the tax base is 3.4%. The 7.7% is the full capture with new construction tax base coming in. Mr. Schielein made a statement about the increase in head counts, one being a new employee for State's Attorney Office and a new patrol officer for the Sheriff's Department and the other being a newly created position of a Human Resource Officer. Ms. Shippert spoke on her concerns about the red tape with hiring an Human Resource Officer. Chairman Olson spoke about the need of the Officer. It is still in the discussion phase. Englund spoke of his concerns and the need of this position.

Roll call vote is called.

YES: Shippert, Skrogstad, White, Zeman, Bivins, Dallas, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Schielein and Olson.

NO: None

VIA ZOOM: Akre

ABSENT: Wilson, Book, Huss and Pearson

Motion carried by roll call vote.

C. Ordinance: FY2025 Budget (hold over until November)

Motion to hold over the FY2025 Budget. **Moved** by Mr. Bivins. **Second** by Ms. Dallas. Financial Advisor Mitchell spoke on the budget changes from last year. Biggest change is in the personal property replacement tax. Notification from the State is that the county is going to receive 65% of what the county received in the previous year. This year the amount is expected to be around \$700,000 compared to the previous amount of \$1.5 Million. Ms. Shippert had a question pertaining to the departments and who has the biggest change. Mitchell spoke about the different departments that are under Union Contract Negotiations this year. Those departments are the Treasurer, the County Clerk's and the Circuit Clerk's Offices. Ms. Shippert

also wanted to know how Lee County compares to other county's salary base. Mitchell made a statement about in the future we could do a comparison.

Roll call vote is called:

YES: Skrogstad, White, Zeman, Bivins, Dallas, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Schielein, Shippert and Olson

NO: None

VIA ZOOM: Akre

ABSENT: Wilson, Book, Huss and Pearson

Motion carried by roll call vote.

D. ARPA Expenses Reallocation Request

Motion to approve the reallocation of \$210 of unexpended Health Department Fees to ARPA Capital for future use. **Moved** by Mr. Hudson. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

E. Resolution: Amending Coroner's Salary

Motion to approve Resolution #2024-10-011 Amending the Coroner's Salary. **Moved** by Ms. Shippert. **Second** by Mr. Skrogstad. **Motion carried** unanimously by voice vote.

XVI. Appointments:

None

XVII. Executive Session

None

XVIII. Approval of County Officers Reports/Quarterly Treasurer's Report

Motion to approve County Officers Reports. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

XIX. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid. **Moved** by Mr. Koppien. **Second** by Mr. Bivins.

Roll call vote is called:

YES: White, Zeman, Bivins, Dallas, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Schielein, Shippert, Skrogstad and Olson.

NO: None

VIA ZOOM: Akre

ABSENT: Book, Huss, Pearson and Wilson

Motion carried by roll call vote.

XX. Approval of Board Member Mileage and Per Diem

Motion to approve the Board Member Mileage and Per Diem. **Moved** by Mr. Schielein. **Second** by Koppien. **Motion carried** unanimously by voice vote.

XXI. Motion to Adjourn:

Motion to Adjourn. **Moved** by Ms. Naylor. **Second** by Mr. Hudson. **Motion carried** unanimously by voice vote.

Adjourned at 7:09 P.M.

Bob Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board